



Administering paracetamol in school

Dear Parent/Carer,

You will be aware that we are unable to administer ibuprofen or any medication that contains aspirin to students at school unless prescribed by a doctor. However, to best support our students we have recently reviewed our school medications policy to enable our students to be given a dose of paracetamol if necessary; after other efforts have been made to ease their pain.

To enable us to apply this to your child please complete the attached form and return to us by. All consent forms should be returned to in the medical room. We will always telephone parents/carers to ask for verbal permission before administering paracetamol to your child.

Additionally, we are planning to hold a stock of arnica (herbal remedy) cream for bumps, sprains and bruises. We do not require that you complete a form for use to such treatments, however, we will always telephone you to get your permission before any application.

If a student still complains of pain even after having a drink, sitting quietly or lying down, we will contact the parent by phone to ask permission to give a dose of paracetamol. (The dose will be the recommended dose for the child's age). A written record will be kept when the paracetamol is given and an entry made in their planner for your information.

It is a legal requirement that the school has written permission from parents/carers before a child is given paracetamol. Therefore, please complete the slip on the reverse of this letter, which asks you to indicate your consent to the school giving paracetamol in the event of headache, toothache, period pain etc. The school will contact you by phone before any paracetamol is given, to get your verbal consent and to confirm whether your child has taken any medicines before attending school. Please ensure that we always have your up to date contact number and make sure you inform us of any changes. Please note paracetamol will not be issued without written and verbal consent.

Yours faithfully,

Lucy Harrison

Headteacher

The Archer Academy

Administration of paracetamol parental consent slip

I,(parent/carer) give/do not give permission for 1 dose of paracetamol to be given to my child (named below) in the event of headache, toothache, period pain etc following a telephone call from the school.

Child's Name

Child's Class

Signed.....

Date..... Parent/Carer

*please return this form to Mrs Card, Medical & Welfare Officer